

GRANT APPLICATION



The William Hill Foundation is a registered charity in England and Wales, registration number 1146270.

The Directors undertake to make every effort to maintain confidentiality when processing applications. The Directors may contact William Hill HR to check your employment record and may need to discuss the reason for this check. It is in your best interests to provide as much detail as you can and where possible back up documentation to enable your application to be considered properly. Should insufficient information not be present then your application may be rejected. Please note that under normal circumstances the Directors will not approve grants to pay off large amounts of debt. The decision made by the Directors of the William Hill Foundation will be final and appeals will not be considered. Applications should be sent to williamhillfoundation@williamhill.co.uk but if this is not possible then you can post to The Chair, Wm Hill Foundation, 50 Station Road, London N22 7TP.

Important Notes	Full Name	
Unless otherwise advised we may contact to you using these details to obtain further information or confirm the outcome of your application.	Contact Details – Email Address preferred but please supply telephone number and home address also.	
	Length of service with William Hill/Current Employment situation	
You will need to provide specific details as to how the money will be used including supporting documents. Remember grants will not normally be awarded to pay off large debts. We seek to provide assistance for essential items/basic needs or one off unexpected costs.	Amount requested	

Please give as much detail as possible to enable proper consideration your application, this includes providing copies of bank statements and where applicable debt management plans. Remember that we seek to assist as many people as possible so are legally and morally bound to use funds wisely.

For the avoidance of doubt this is confidential advice and information service available for William Hill employees, their families and friends on 0800 328 1437 or advice@wsml.co.uk. We ask that you have taken professional advice prior to contacting the Foundation.

How has this situation arisen?

When did you contact the Employee Assistance Helpline/other Professional body and what advice did they give you?

What other things have you done to date to try and help with this?

	<p>Who will directly benefit from the grant if awarded and how will they benefit?</p>	
<p>We may decide to pay service providers or purchase essential items direct.</p> <p>If you work for William Hill we are more than likely to contact the HR team for details of your employment record. We believe it is in your interests to allow us to contact your DOM, AOM or Head of Department as well.</p>	<p>If the grant is awarded who should we make the payment to?</p> <p>Is your manager aware of this request?</p>	
	<p>Can we discuss this request with your manager? Who do you authorise us to contact?</p>	
<p><u>Financial Information</u></p> <p>To ensure we use the funds we have been given wisely we do need very specific details of your financial situation as well as supporting documents which support the statements given in this section.</p> <p>As guide:</p> <ol style="list-style-type: none"> 1. Bank statements covering the last three months with particular items highlighted. 2. List of debtors/debt management plan with latest statement of your account 	<p>Have you ascertained whether or not receipt of this grant will have any impact on other benefits you are currently in receipt of?</p> <p>Please confirm your total monthly household income as follows:</p> <ol style="list-style-type: none"> 1. Your own net earnings – including average over last 6 months – if you have more than one job please show both separately 2. Your partner (where applicable) net earnings 3. Anyone else who lives in your household and contributes 4. Your monthly tax credits (where applicable) 5. Details of any other source of income, regular or otherwise 	

	What savings do you have?	
	Please confirm your total monthly household outgoings and break this down into specific items.	
	Signed:	
	Date:	